

## January 23, 2021 UMECRA Annual Meeting Minutes

The meeting was held via ZOOM, and called to order by President Jon Wagner at 9:33 am CST. Roll Call was taken virtually with a total of 67 registered delegates and/or board of directors' present, and an unknown number of viewers on the live stream. (There is no guarantee that all of them remained through the entire meeting, but by and large, they did.) It was determined that a simple majority for voting would take 34 votes, and those requiring a 2/3 majority would be 45.

**Minutes from the previous annual meeting (Jan, 2020) were approved by Unanimous Consent** upon a motion made by Tony Troyer and seconded by Peggy Pasillas.

The **Treasurer's Report** was presented by Deb Moe, and a copy of that is shown at the end of these minutes. Deb also presented some information on the companion website for electronic payments. The Treasurer's report was **approved by unanimous consent**.

The **International Competition Fund (ICF)** was discussed (balance of \$6,812.97.) During that discussion, Tony Troyer motioned that \$1,000 be moved from that fund to the Awards Fund, and it was seconded by Peggy Pasillas. Discussion followed, which resulted in a motion by Tony Troyer and seconded by Kim Fosler to call the question. **The motion to move \$1000 from ICF to the Awards Fund was approved.**

### New Business:

- The **ride calendar** was presented by Sanctioning Coordinator Theresa Meyer. The draft copy of the schedule was displayed, and she made comments on changes to that draft version. The resulting ride schedule will be posted on the UMECRA website. Theresa moved to accept the modified ride calendar, and this was supported by Lynda Zimmerman, and this passed by Unanimous Consent. Ride flyers are due to Theresa Meyer, Sanctioning Coordinator by February 1.

- The **proposed bylaw amendment to Article VI, Section 1** was put forward by motion of Peggy Pasillas and supported by Tony Troyer, the following bylaw change was **approved**:

**ARTICLE VI, SECTION 1, Election. When a quorum of the delegates is present at the annual meeting, a simple majority shall elect a president, a vice president, secretary and a treasurer, all of whom shall be members of the Board. During conventions held in even-numbered years the President and the Secretary will be elected to a two-year term. During conventions held in odd-numbered years, the Vice President and Treasurer will be elected to a two-year term. Said officers shall hold office until their successors are elected and qualified. (1/20/07) (1/18/20) For purposes of commencement of the staggered terms of the separated Secretary and Treasurer positions, in 2021 the Secretary shall be elected for an initial 3-year term to be followed by 2-year terms commencing in 2024; and the Treasurer shall be elected to their normal 2-year term commencing in 2021.**

The online voting yielded at least 52 Yes votes, and the proposal passed.

- The **Data Integrity proposal** was explained by Nicole Mauser-Storer, and a motion was made by Tony Troyer with support from Nicole to adopt the proposal. It was **approved** by Unanimous Consent. The new rule reads as follows:

### **RULE-5 REPORTING**

**A. UMECRA ride results, rider and insurance fees must be sent to the Treasurer postmarked within 15 calendar days of the ride with a penalty of \$50 for non-compliance and denial of re-sanctioning the following year if the penalty is not paid. Ride results must also be sent to the Points Keeper. Ride Managers submitting ride results in an unacceptable format (i.e., improper file, data out of order, incorrect or incomplete or incoherent information) will have results returned to them with an explanation of what needs to be corrected. Corrected results must be resubmitted within 14 calendar days of the return date. Submission of ride results that require further interventions/corrections by the UMECRA Points Keeper will result in a \$50 corrections fee. The**

UMECRA Treasurer shall report to the UMECRA Board on rides with outstanding bills 21 calendar days past the ride date.

B. If results, or any fees, are not received within 30 calendar days of the ride date, sanctioning for future rides, including rides in the same year will be forfeited, as determined by the UMECRA Board. If fees are not received within 6 weeks of the ride date, sanctioning for future rides will be denied. In addition, eligibility to vote as a ride representative (as ride manager and for all ride delegates) may be forfeited for board meetings and the annual membership meeting for a twelve-month period commencing on the last day of the ride.

C. Every rider who starts will be reported according to divisions (heavyweight, lightweight and Junior).

- Fee Increase Proposals were brought forward as follows:

1) **Membership** fee increase: Family to go from \$35 to \$45, Individual to go from \$25 to \$35, with Junior fees to remain the same as currently; to go into effect (if passed) for the 2022 ride year. This was moved and seconded respectively by Peggy P. and Tony T.

2) **Sanctioning** fee change proposal: Proposal to increase the sanctioning fee from \$40 to \$45, and keep the first-time surcharge of \$10; to go into effect (if passed) for the 2022 ride year. This was moved and seconded respectively by Tony T. and Sarah Peltier.

3) **1000 Mile Horse** Program fee proposal: Proposal to raise nomination fee from \$10 currently, to \$20, with all such nomination fees going directly into the Awards budget/fund; to go into effect immediately. This was moved and seconded respectively by Peggy P. and Tony T.

There was discussion on fee increase proposals 1 and 3, with no discussion or questions on fee increase proposal 2. **Online e-voting resulted in passage of all three fee increase proposals.**

- The **Minimum Mileage proposal** was brought to the floor upon motion of Ann Marie Barnett with support from Peggy Pasillas. Subsequent discussions led to Peggy rescinding the original motion, and she made a new motion to change minimum year-end award qualifications from a point-based minimum to a miles-based minimum. Tony supported this motion and discussion continued. Ultimately a motion was made by Tony and supported by Deb to call the question, and this passed by Unanimous Consent. **The motion to change from a point-based minimum to a mile-based minimum to qualify for year-end awards was approved by a majority vote (44).**

The motion put forwarded by the board setting minimum mileage requirements was opened for discussion upon motion by Tony with support from Peggy. Discussion led to a motion to amend made by Jen Moore and supported by Alice Hubert to changing Hi-Point Endurance/LD/Competitive qualifying miles to 200/150/150 respectively, and similarly 200/100/100 miles for Restricted Mileage. Further discussion led to a motion by Ann Marie with support by Kim Fosler to amend Jen's amendment to change respective Restricted Mileage requirement for Endurance from 200 to 150 miles. Eventually Tony called the question with support by Deb, and calling the question was passed by Unanimous Consent. **The resulting proposal (as amended, and as shown below) was approved upon a roll call vote which was called for by Tony.**

<u>High Point Minimum Miles</u>		<u>Restricted Mileage Minimum Miles</u>
200	Endurance	150
150	Limited Distance	100
150	Competitive	100

Dana Gasner then moved, with support from Sarah Peltier, that the Junior division remain "as is" (points-based minimum). Further discussion led to an amended motion by Dana and Sarah, to use the new miles-based minimum for Juniors in both High Point and Restricted Mileage, but with the minimum mile's requirement as half of what the non-Junior divisions – i.e., the

above **minimum miles for Juniors would be 100/75/75 miles for High-Point, and 75/50/50 miles for Restricted Mileage.** The question was called by Sarah Peltier with support of Peggy Pasillas, and calling the question was approved by Unanimous Consent. **E-voting led to the motion being passed. It was clarified that this would be in effect for the 2021 ride season, Covid-19 and technology issues allowing.**

After a 10-minute break, Peggy P moved, with support from Lynda Zimmerman, to add LD weight divisions. Discussion led to the question being called by Robin Schadt with support from Peggy P. There was Unanimous Consent to calling the question, and **the motion to add weight divisions to LD was approved, (34 – 32).**

That decision being made, Tony motioned, with support from Theresa, that the option of the Elite 8 be adopted, with LD year-end awards being based on miles, not on points. Discussion led to a motion by Robin, with support by Peggy, to amend Tony and Theresa's motion to change it to points and not miles. Robin Schadt called the question, with support from Peggy, and this passed by Unanimous Consent. **A roll call vote was requested and the amended motion to require a point-based system for placings for year-end awards in LD was approved.**

A motion to have Elite 8 awards in all categories: Endurance, LD, and Competitive with weight divisions was made by Tony, seconded by Theresa. Tony eventually called the question, with support from Dawn Haas, and Jen requesting a roll call vote to end debate. The motion to end debate was approved. **E-voting on the main motion to approve Elite 8 in all three categories with weight divisions took place, and it passed with 38 Yes votes.**

Tony next made a motion to drop the number of year-end Restricted Mileage awards to 5 in each award division/category. This was supported by Dawn Haas, and discussion followed, leading eventually to the question being called by Lynda with support of Bill Suskey. This was approved by Unanimous Consent. **The motion to reduce the number of Restricted Mileage awards from 6 to 5 in each category was then approved by a majority vote.**

Board and Officer Elections:

Vice-President: Tony Troyer self-nominated himself, supported by Bob Egerer

Robin Schadt nominated Bruce Birr, supported by Ruth Casserly

Bruce Birr was elected. (Note: After the meeting concluded, it was realized that Bruce was not eligible, according to our bylaws.)

Treasurer: Deb Moe self-nominated herself, supported by Lynda Z. There being no other nominees, she was elected by Unanimous Consent.

Secretary: Janet Sarver had self-nominated herself, supported by Deb Moe. There being no other nominees, she was elected by Unanimous Consent.

IL Rider Rep: Nicole Mauser-Storer self-nominated, supported by Roberta Harms. There being no other nominees, she was elected by Unanimous Consent.

MI Rider Rep: Sandra Wright self-nominated, supported by Kim Fosler. There being no other nominees, she was elected by Unanimous Consent.

At-Large Reps: The following people were nominated for the two available positions:

Peggy Pasillas (self) with support of Deb Moe

Barb Gardner (self) with support of Katie Bachhuber

Tony Troyer (Tracy Johnson), with support of Bob Egerer

Peggy and Barb were elected as the At-Large Reps.

**Old Business / Communications:** 2022 Convention Review-2021 Insurance Update-Electronic payment site- Ride Packets-Awards-Entry Form changes-2020 Ride Season review and Covid-19

Due to the length of the meeting, discussion of these items was postponed. A notation was made about a request by Elinore to add an age designation line to the Entry form and to investigate the possibility of RM's sharing the costs of Additional Insureds. The Board will address these items as needed, and will communicate information as appropriate over the next few weeks or months. If anyone has anything it would like bring to the attention of the board, please feel free to contact them. A Board meeting is planned for March date and time TBD.

**Adjournment:** Motion to adjourn by Peggy, with second from Sandra, was unanimously approved at 4:06 pm CST.

Respectfully submitted,

/s/ *Bruce A. Bivv*, Outgoing UMECRA Secretary

## Treasurer's Report

*Prepared by Deb Moe 01/23/2020*

### **Financial Overview:**

Income Received:	\$22,978.70
Expenses Paid:	\$19,840.86
Cash Balance:	\$34,066.33

### **New QuickBooks Company & Reports**

To provide information on the different types of income, expenses, and fund balances, along with matching revenue and expenses in the year recognized, I began migration of all 2020 transactions to a new QuickBooks company. While this should help the organization going forward, it does mean we lose year over year details. I have been creating transactions in both systems and am able to research transactions as needed.

1. **Profit & Loss by Class.** This report splits income and expense for the period into the five funds – General, Trail, Convention, International, and Awards. If no activity is present for the period, the fund will not be shown (as is the case for International Fund). Understanding the P&L by fund will allow the associated asset account to have correct balances as we carry forward into the next fiscal year.
2. **Receipts by Item Detail.** This report provides a detailed list of each type of receipt. It is now possible to easily determine the receipts earned by endurance vs LD events or the insurance breakdown between event dates and additional insured. It also shows any prepaid items, such as membership dues and sanctioning fees that will be counted as income in the next fiscal year.

### **Other Items**

1. **Credit for Sanctioning Fees paid on cancelled rides carried forward to 2021.** All rides who paid sanctioning fees in 2020 but cancelled their event will receive credit for those funds towards 2021 fees.
2. **Additional Insured for cancelled rides.** UMECRA does not receive a credit for the additional insured portion of a cancelled ride. The balance is currently \$510.

**UMECRA**  
**Balance Sheet**  
As of December 31, 2020

	<b>Dec 31, 20</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 - Checking - Operations (AB)	17,456.91
1001 - Savings - Awards (AB)	1,236.88
1002 - Savings - Convention (AB)	5,458.51
1003 - Savings - International (AB)	6,812.97
1004 - Savings - Trails (AB)	3,101.06
<b>Total Checking/Savings</b>	34,066.33
<b>Accounts Receivable</b>	
1100 - Accounts Receivable	294.35
<b>Total Accounts Receivable</b>	294.35
<b>Other Current Assets</b>	
1200 - Undeposited Funds	35.00
<b>1900 - Prepaid Expenses</b>	
1901 - Convention Deposits	1,000.00
1906 - Convention Expenses	582.20
<b>Total 1900 - Prepaid Expenses</b>	1,582.20
<b>Total Other Current Assets</b>	1,617.20
<b>Total Current Assets</b>	35,977.88
<b>TOTAL ASSETS</b>	<b>35,977.88</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
2020 - Associated Bank Credit Card	1,038.04
<b>Total Credit Cards</b>	1,038.04
<b>Other Current Liabilities</b>	
<b>3000 - Prepaid Liabilities</b>	
3001 - Prepaid Membership Dues	955.00
3002 - Prepaid Ride Books	90.00
3003 - Prepaid Newsletter Income	50.00
3004 - Prepaid Sanctioning Fees	360.00
<b>Total 3000 - Prepaid Liabilities</b>	1,455.00
<b>3500 - Accrued Expenses</b>	
3501 - Accrued Awards Expense	2.51
<b>Total 3500 - Accrued Expenses</b>	2.51
<b>Total Other Current Liabilities</b>	1,457.51
<b>Total Current Liabilities</b>	2,495.55
<b>Total Liabilities</b>	2,495.55
<b>Equity</b>	
4000 - Opening Balance Equity	30,336.07
<b>Net Income</b>	3,146.26
<b>Total Equity</b>	33,482.33
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>35,977.88</b>

**UMECRA  
Profit & Loss**

Accrual Basis

January through December 2020

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	<u>Jan - Dec 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
5000 - Membership Dues Income	6,060.00
5020 - Newsletter Income	220.00
5030 - Ride Book Income	510.00
5100 - Convention Income	5,565.72
5200 - Insurance Reimbursements	1,349.98
5300 - Ride Fee Income	2,409.00
5400 - Ride Sanctioning Income	1,320.00
5500 - 1000 Mile Horse Income	290.00
5700 - Donations	4,269.00
5750 - Award Fund Income	985.00
<b>Total Income</b>	<u>22,978.70</u>
<b>Gross Profit</b>	22,978.70
<b>Expense</b>	
6000 - Convention Expenses	7,769.67
6100 - Year End Award Expense	2,924.12
6150 - 1000 Mile Horse Award Expense	468.50
6180 - First Ride Shirts Expense	153.90
6200 - Insurance Expense	3,977.00
6300 - Ride Book Expense	472.24
6400 - Ride Forms Expenses	274.30
6500 - RM Vet Handbook	271.10
6600 - Newsletter Expense	427.29
6700 - Scholarship Fund Distributions	415.25
6750 - Trail Grant Distributions	1,300.00
6800 - UMECRA Membership to Others	200.00
6900 - Operation Expenses	1,187.49
<b>Total Expense</b>	<u>19,840.86</u>
<b>Net Ordinary Income</b>	3,137.84
<b>Other Income/Expense</b>	
Other Income	8.42
<b>Net Other Income</b>	8.42
<b>Net Income</b>	<u><u>3,146.26</u></u>